

**Department of Arts Administration, Education and Policy
The Ohio State University
MA in Arts Policy and Administration Plan of Study**

Name:	
Contact Advisor:	Thesis/Non-Thesis Advisor:
1st Semester Enrolled:	

This form must be completed and submitted to Lauren Pace by the third Tuesday of the semester the student intends to graduate

A. Arts Policy and Administration (15 hrs.)

Required courses may not be substituted. There are no exceptions to this policy.

Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	5670	Public Policy Issues in the Arts*		3	
ARTEDUC	5674	The Creative Sector and Creative Cities		3	
ARTEDUC	7000.20	Concepts, Theories and Issues in Arts/Culture Policy		3	
ARTEDUC	7100	Histories and Policies of Arts Education		3	
ARTEDUC	7681	Arts/Cultural Institutions, Organizational Theories and Management Practice		3	

*This is a foundational course that must be completed before subsequent courses in this series

B. Arts Policy and Administration Professional Practice (3 hrs.)

Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	5673	Symposium Issues		3	

C. Research Methods (3 hrs.)

These are required courses and may not be substituted. There are no exceptions to this policy.

Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	7200.20	Overview of Research Planning for Arts Policy and Administration		3	

D. Public Policy Process and Economics (19-20 hrs.)

These are required courses and may not be substituted. There are no exceptions to this policy.

Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
PUBAFRS	6000*	Public Policy Formulation and Implementation		4	
PUBAFRS	6030**	Public Sector Economics		4	
PUBAFRS	6080	Public Affairs Program Evaluation		4	
CHOOSE ONE COURSE BELOW					
PUBAFRS	6010	Legal Environment of Public Organizations		4	
PUBAFRS	7525	Policy and Strategy in the Nonprofit Sector		3	
CHOOSE ONE COURSE BELOW					
PUBAFRS	6040	Public Budgeting and Finance (must take PUBAFRS 6030** as a prerequisite)		4	
PUBAFRS	6070	Public Affairs Statistics		4	

*This is a foundational course that must be completed before subsequent courses in this series

**Students who have not previously taken an undergraduate introductory microeconomics course are strongly advised to do so prior to enrolling in PUBAFRS 6030. Credits for undergraduate courses do not count toward earning a graduate degree

E. Public Management (3-4 hrs.)

CHOOSE ONE COURSE BELOW					
Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	5682*	Non-Profit Arts Institution Governance and Board Leadership		3	
PUBAFRS	6060	Managing Human Resources in Public Organizations		4	
PUBAFRS	7553*	Non-Profit Management and Governance		3	

*No student should take both ARTEDUC 5682 and PUBAFRS 7553 (one as an elective)

F. Electives (3 hrs.)

To meet the elective requirement, pick one course from Groups 1, 2, or 3. Students who are taking the Museum Education and Administration specialization must pick from Group 4.

Group 1: Policy Practice					
Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	5672	Managing Cultural Policy Change		3	
ARTEDUC	5675	International Cultural Relations		3	
ARTEDUC	5676	Arts Advocacy and Interest Groups		3	
Group 2: Arts Management					
ARTEDUC	5684	Participation, Cultural Literacy, and Audience Development		3	
ARTEDUC	5685	Arts/Cultural Organizations: Resource Management and Revenue Streams		3	
ARTEDUC	5686	Cultural Program Design, Implementation, and Evaluation		3	
Group 3: Public Affairs and Nonprofit Management					
PUBAFRS	5590	Fundraising and Philanthropy for Nonprofit Organizations		3	
PUBAFRS	6050	Managing Public Sector Organizations		4	
PUBAFRS	7501	Grant Writing in the Public Sector		3	
PUBAFRS	7525	Policy and Strategy in the Nonprofit Sector		3	
PUBAFRS	7552	Managing Innovation and Change		3	
PUBAFRS	7553	Nonprofit Management and Governance		3	
Group 4: Museum Education and Administration					
ARTEDUC	7735	Museum History		3	
ARTEDUC	7736	Museums and Teaching		3	
ARTEDUC	7748	Museum Education Practicum		3	

G. Thesis Research (3 hrs.)

Students can choose to complete a thesis or a non-thesis project.

CHOOSE ONE COURSE BELOW					
Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	6998	Research for Non-Thesis		3	
ARTEDUC	6999	Research for Thesis		3	

H. Internship (OPTIONAL)

Students are strongly recommended to undertake internship experiences. Arrangements should be made in consultation with the advisor. Students are expected to have 5 internship contact hours for every credit hour enrolled

CHOOSE ONE COURSE BELOW					
Subject Area	Course #	Course Title	Sem./Yr. Taken	Hours	Grade
ARTEDUC	8191.01	Internship – Arts Management			
ARTEDUC	8191.02	Internship – Art and Cultural Policy			
ARTEDUC	8191.03	Internship – Museum Education			
ARTEDUC	8191.04	Internship – Community Arts			

I. Total hours (49-51 semester hrs. required)

Total hours earned	
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Exit Requirements

- Fulfillment of credit hours requirements
- Fulfillment of course requirements
- Achievement of a cumulative GPA of at least 3.0 in all courses taken for graduate credit
- Registration during the final semester of the degree program for a minimum of 3 graduate credit hours
- Successful completion of the thesis/project
- Submission of the Application to Graduate to the Graduate School, via the GRADFORMS system, by the deadline communicated by AAEP
- Submission of the completed Plan of Study to Lauren Pace

Reactivation Policy

Students who go two years without registering or do not complete their degree within six years must petition the Graduate Studies Committee for reactivation. The Graduate Studies Committee may decide to reactivate or deny reactivation. It may also decide that reactivation requires additional study of developments in the field. Reactivation is needed for graduates seeking continuing education courses.

This form must be signed by the student, the student's advisor and the Graduate Studies Chair the semester the student plans on graduating.

Name, Student

Signature, Student

Date

Name, Advisor

Signature, Advisor

Date

Name, Graduate Studies Chair

Signature, Graduate Studies Chair

Date