

**Department of Arts Administration, Education and Policy  
Graduate Teaching Associateship Application**

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*Last First M.I.*

**Address:** \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_

*City State ZIP Code*

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**INSTRUCTIONS:** Answer all questions below. If you need additional space, submit your response in a Word document along with this application. Return this application and a copy of your CV to Lauren Pace at [pace.162@osu.edu](mailto:pace.162@osu.edu) by November 30<sup>th</sup>.

1. To which graduate program have you applied?

- Art Education MA
- Arts Policy and Administration MA
- Arts Administration, Education and Policy PhD

2. Which position?

List the GTA position(s) for which you would like to be considered. Briefly detail any skills or experience you feel would qualify you for this position(s). Example: advanced Photoshop experience, teaching in public schools, etc. To see a list of courses available to serve as a GTA, visit: <https://aaep.osu.edu/prospective-students/funding/gtas>.

**PLEASE READ**

Graduate Teaching Associateship appointments are highly competitive and as such, appointments are not guaranteed from year to year. Additionally, the department sets funding eligibility limits.

| <b>Funding Eligibility Limits</b> |         |
|-----------------------------------|---------|
| Master's                          | 2 years |
| PhD                               | 3 years |
| Master's and PhD                  | 5 years |

Graduate students seeking funding in the department are encouraged to look for associateships outside of the department. If a graduate student finds an associateship outside of the department, AAEP will honor the year(s) they completed an associateship outside of the department up to 1 year for an MA student and up to 2 years for a PhD student. For example, if a PhD student completes 2 years of an associateship position outside of the department, they can still be eligible for 3 years of an associateship within AAEP, extending their total years of eligible funding from 3 to 5.

Appointments are issued on an academic year basis (autumn and spring semesters). Appointments may be assigned on a semester basis depending upon departmental needs. Appointments are evaluated annually and are not guaranteed from year to year. Reappointments are made depending upon availability of funds, satisfactory performance, and successful academic progress. Summer term appointments are arranged separately. There are no guarantees of appointment beyond that specified in the student's initial appointment document.

Applications for GTA appointments cannot be considered before admission to the graduate program. Therefore, to be considered for a GTA position, the program application and all supplemental materials must be completed by November 30<sup>th</sup>.

I have read the above statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return this application with a copy of your CV to Lauren Pace at [pace.162@osu.edu](mailto:pace.162@osu.edu) by **November 30<sup>th</sup>** in order to be considered for a GTA position**