<table>
<thead>
<tr>
<th>TIME &amp; ROOM</th>
<th>WHO SHOULD GO</th>
<th>TOPIC</th>
<th>PRESENTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00-10:00</td>
<td>TAs for the following courses: 1600 2367.01 2367.03 3900</td>
<td>Meeting with Course Supervisor</td>
<td>Clayton Funk Kathleen Goodyear Shari Savage Debbie Smith-Shank</td>
</tr>
<tr>
<td>10:00-11:30</td>
<td>Everyone</td>
<td>Welcome to the Department Overview of Department Programs Faculty &amp; Lecturer Introductions</td>
<td>Debbie Smith-Shank, Department Chair James H. Sanders, III Acting Grad Studies Chair Shari Savage Undergraduate Chair Joni Acuff Clayton Funk Shoshanah Goldberg-Miller Wayne Lawson Mark McGuire, Acting Dir. of Student Teaching Brigid Moriarty Ed Quinn Jack Richardson Jennifer Richardson James H. Sanders, III Shari Savage Deborah Smith-Shank Candace Stout Sydney Walker Margaret Wyszomirski</td>
</tr>
<tr>
<td></td>
<td>Unable to attend</td>
<td></td>
<td>Christine Ballengee Morris Vesta Daniel Sheila Fagan David Guion Karen Hutzel Sonia BasSheva Mañjon Michelle Attias-Goldstein Brian Javor Kirsten Thomas</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Introductions</td>
<td></td>
</tr>
<tr>
<td>Time</td>
<td>Group</td>
<td>Location</td>
<td>Activities</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------</td>
<td>-----------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 11:30-1:00 | Everyone            | 141 Sullivant | LUNCH BREAK  
Food and beverage will be provided by the department | Molly R. Hegarty  
Shivani Edwards  
Tracie McCambridge  
Wexner Center for the Arts  
Jason White |
| 1:00-3:00 | New and continuing students in: M.A. APA PhD | 141 Sullivant | Student Introductions and Overview  
Central Ohio Student Advocates for the Arts (COSAA)  
Arts Priori  
Council of Graduate Students  
GTA Fellow  
GTA Needs Assessment Survey  
Small Group Discussions | James H. Sanders, III  
Kirsten Thomas  
Elle Pierman  
Ahran Koo  
Megan Fitze  
Kelsi Stoltenow |
| 1:00-2:00 | BAE 1st year students | 251 Sullivant | Breakout Session  
NAEA Student Chapter | Shari Savage  
Mark McGuire, Acting Dir. of Student Teaching  
Debbie Smith-Shank |
| 2:00-3:00 | Arts Management | 251 Sullivant | Breakout Session | Shari Savage  
Shoshanah Goldberg-Miller  
Sonia BasSheva Mañjon |
| 2:00-3:00 | BAE 2nd year students | 231 Sullivant | Breakout Session | Mark McGuire, Acting Dir. of Student Teaching |

This schedule is subject to change.  
8/20/15
AAEP SPACE PROTOCOL

The communal space that overlooks our kitchen is available for use by all AAEP students, both Grad and UG Licensure students. This is a space to work silently. The need for a "library-type" or "study-hall" atmosphere is in deference to staff cubicles that face the open space.

TAs may claim a locked bin in the area by taking the key and letting Brian Javor know the number of the bin they have claimed. Claiming a bin does not mean exclusive use of the desk to which the bin is attached.

Students may claim a locker in the space between the foyer and the kitchen. Please bring your own lock and let Brian Javor know the number of the locker you have claimed.

The mac and pc computers on desks are for student use on a first come, first served basis.

Students may use the small conference room off the front office (231A) when they want to have lively discussions when it is not scheduled.

For large group meetings, please see Kirsten to reserve an appropriate meeting space.

The Resource Room (245F) is available for solo study or for 2-3 students to work together or do research. It is available on a first come-first served basis. Ask a staff member to unlock the room for you.

Students may use the table in the lobby for discussions, lunch, or other semi-quiet needs.

The small conference room (231A) or Resource Room (245F) can be used for student conferences where privacy is essential.

DSS
6/4/15